



**APPLICATION FOR PART 71 FEDERAL OPERATING PROGRAM
 NAVAJO NATION ENVIRONMENTAL PROTECTION AGENCY
 NAVAJO NATION AIR QUALITY CONTROL PROGRAM**



FORM FEE – FEE CALCULATION WORKSHEET

INSTRUCTIONS: Using this form to initially or thereafter on an annual basis report actual emissions and calendar fees, consistent With § 71.9.

A. General Information

Instructions: All sources must complete this section

Type of fee calculation worksheet (Check one):

Initial Annual

Deadline for submitting fee calculation worksheet ____/____/____

For initial fee calculation worksheets, emissions are based on (Check one):

- Actual emissions for the preceding year
- Estimates of actual emissions for the preceding year
- Estimates of actual emissions for the current year

If you checked the last box, provide the date the facility commenced operations ____/____/____

B. Source Information

Instructions: Complete this section only if you are not applying for a permit at this time.

Source of facility name _____

Mailing address: Street or P.O. Box _____

City _____ State _____ ZIP _____ - _____

Contact person _____ Title _____

Telephone (____) ____-____ Ext. _____ Part 71 permit no. _____

C. Certification of Truth, Accuracy, and Completeness

Instructions: This from must be signed by the responsible official.

I certify under penalty of law that, based on information and belief formed after reasonable inquiry, the statements and information contained in this fee calculation worksheet (and attachments) are true, accurate, and complete.

Name (sign) _____

Name (typed) _____ Date ____/____/____

D. Annual Emissions Report for Fee Calculation Purposes – Non-HAP

Instructions: Report calendar-year actual emissions of regulated pollutants (for fee calculation) except for HAP, and use for both initial and annual fee calculation purposes. Section E is used to report actual emissions of HAP. Quantify all actual emissions, including fugitives, but do not include insignificant emissions. Round to the nearest tenth of a ton. Sum the emissions in each column and enter a subtotal at the bottom of the page. If a subtotal is greater than 4,000 tons, enter 4,000. Submit attachments showing calculations.

This data is for _____(year)

Emissions Unit ID	Actual Emissions (Tons/Year)					
	NOx	VOC	SO2	PM10	Lead	Other

Subtotals _____

E. Annual Emissions Report for Fee Calculation Purposes – HAP

Instructions: Use the first table below to identify each HAP meeting the definition of regulated pollutant (for fee calculation) emitted at the facility, identify the CAS number, and assign a unique identifier for use in the second table in this section. When assigning identifier codes, please use “HAP1” for the first, “HAP2” for the second, and so on.

Name of HAP	CAS No.	Identifier

Instructions: Now report the actual emissions of each individual HAP identified above. Use the identifiers assigned in the table above to identify each HAP. Include all emissions, including fugitives, but do not include insignificant emissions. Report emission values to the nearest tenth of a ton. Sum the emissions in each column and show a subtotal at the bottom of the page. If a subtotal is greater than 4,000 tons, enter 4,000. Submit attachments showing calculations.

This data is for _____(year)

Emissions Unit ID	Actual Emissions (Tons/year)					

Subtotals _____

F. Fee Calculation Worksheet

Instructions: This section is used to calculate the total fee owed for initial application or annual fee payment purposes. Unless otherwise instructed to proceed to a different line, always proceed to the next line. If you do not need to reconcile estimated against actual emissions, complete the part for emissions calculation (lines 1-5) and then proceed to the part for fee calculation (lines 21-26). A final permit or permit revision will not be issued until all fees, interested, and penalties assessed against a source are paid. In addition, the initial application for a source will not be found complete unless the source pays all fees owed.

EMISSIONS CALCULATION

1. Sum the subtotals from section D of this form and enter the result on this line. _____
2. Sum the subtotals from section E of this form and enter the result on this line. _____
3. Total lines 1 and 2 and enter the result on this line. _____
4. Sources are not required to pay fees twice for the same emissions [see § 71.9(c)(5)(ii)]. Enter the amount of emissions that were counted twice. Attach supplementary information identifying the emissions units where double counting has occurred and explain why double counting has occurred. If there has been no double counting enter "0." _____
5. Subtract the amount on line 4 from the amount on line 3, round to the nearest ton, and enter the result on this line. _____

**RECONCILIATION OF ESTIMATED EMISSIONS AGAINST ACTUAL EMISSIONS
(WHEN INITIAL ESTIMATES WERE BASED ON THE CURRENT CALENDAR YEAR)**

Only complete line 6-10 if you are now preparing the first annual fee worksheet and the initial fee worksheet include estimated emissions for the current calendar year. See §§ 71.9(e)(2) and 71.9(h)(3). Otherwise skip this part of the form and proceed to the next part of the form (starting at line 11) or to the fee calculation part of the form (starting at line 21).

5. Enter the total estimated emissions previously reported on line 5 of the initial fee calculation worksheet. These are estimated emissions for the year that the initial fee worksheet was submitted. _____
7. If the amount on line 5 of this form is greater than the amount on line 6, subtract line 6 from line 5, and enter the result on this line. Otherwise enter "0." _____
8. If the amount on line 6 is greater than the amount on line 5, subtract line 5 from line 6, and enter the result on this line. _____
9. Multiply the amount on line 7 by (last year's \$/ton amount), and enter the result on this line. This is the amount of underpayment. Go to line 21. \$ _____
10. Multiply the amount on line 8 by (last year's \$/ton amount), and enter the result on this line. This is the amount of overpayment. Go to line 21. \$ _____

\$/ton amounts to be determined at the time of program implementation, see § 71.9(c)(1) – (3).

**RECONCILIATION OF ESTIMATED EMISSIONS AGAINST ACTUAL EMISSIONS
(WHEN INITIAL ESTIMATES WERE BASED ON THE PRECEDING CALENDAR YEAR)**

Only complete lines 11-20 if you are now preparing the first annual fee worksheet and the initial fee worksheet included estimated emissions for the preceding calendar year. See §§ 71.9(f)(2) and 71.9(h)(3). If you must complete this part of the form, you must also submit annual emission reports (sections D and E) for the year preceding initial worksheet submittal. Otherwise skip this part of the form and proceed to the fee calculation part of the form (lines 21 through 26).

11. Sum the subtotals from section D for the calendar year preceding initial fee worksheet submittal and enter the result on this line. _____
12. Sum the subtotals from section E for the calendar year preceding initial fee worksheet submittal and enter the result on this line. _____
13. Total lines 11 and 12 and enter the result on this line. This is the total actual emissions for the calendar year preceding initial fee worksheet submittal. _____

**RECONCILIATION OF ESTIMATED EMISSIONS AGAINST ACTUAL EMISSIONS
(WHEN INITIAL ESTIMATES WERE BASED ON THE PRECEDING CALENDAR YEAR)
--- CONTINUED---**

14. Sources are not required to pay fees twice for the same emissions [see § 71.9(c)(5)(ii)]. Enter the amount of emissions (actual emissions for the year preceding initial worksheet submittal) that were counted twice. Attach supplementary information identifying the emissions units where double counting has occurred and explain why double counting has occurred. If there has been no double counting enter "0." _____
15. Subtract the amount on line 14 from the amount on line 13, round to the nearest ton, and enter the result on this line. _____
16. Enter the total estimated emissions previously reported on line 5 of the initial fee calculation worksheet. These are estimated emissions for the calendar year preceding initial fee worksheet submittal. _____
17. If the amount on line 15 is greater than the amount on line 16, subtract line 16 from line 15 and enter the result on this line. Otherwise enter "0." _____
18. If the amount on line 16 is greater than the amount on line 15, subtract line 15 from line 16, and enter the result on this line. Otherwise enter "0." _____
19. Multiply the amount on line 17 by (last year's \$/ton amount) and enter the result on this line. This is the amount of underpayment. \$ _____
20. Multiply the amount on line 18 by (last year's \$/ton amount) and enter the result on this line. This is the amount of overpayment. \$ _____

FEE CALCULATION

21. Multiply the amount on line 5 on this form by (this year's \$/ton amount) and enter the result on this line. \$ _____
22. If you have reconciled estimated against actual emissions, enter the underpayment from line 9 or 19 on this line. Otherwise enter "0." \$ _____
23. If you have reconciled estimated against actual emissions, enter the overpayment from line 10 or 20 on this line. Otherwise enter "0." _____
24. If the amount on line 23 is greater than "0" add this amount to the amount on line 21 and enter the result on this line. If the amount on line 23 is greater than "0," subtract this amount from the amount on line 21 and enter the result on this line. Otherwise enter the amount on line 21 on this line. This is the fee adjusted for reconciliation. \$ _____
25. If your account was credited for fee assessment error [see § 71.9(j)] since the last time you submitted a fee calculation worksheet, enter the amount of the credit on this line. Otherwise enter "0." \$ _____
26. Subtract the amount on line 25 from the amount on line 24 and enter the result on this line. Stop here. This is the total fee amount that you must remit to EPA. \$ _____

PENALTIES AND INTEREST

Payment received later than the due date shall be assessed interest and, in certain cases, penalty charges. If payment is late, do not calculate penalties and interest at this time. The permitting authority will assess these and mail you an invoice.



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APPLICATION FORM FF – FEE FILING

INSTRUCTIONS: Complete this form once for the part 71 source (facility) and send it to the appropriate lockbox bank address, along with full payment. This form required at time of initial, and thereafter, annual fee payment.

A. Source of Facility Name _____

B. Mailing Address and Contact Person:

Street or P.O. Box _____

City _____ State _____ ZIP _____ - _____

Contact Person: _____ Title _____

Telephone (____) _____ - _____ Ext. _____

C. Total Fee Payment Remitted: \$ _____